

Scottish Housing Associations' Pension Scheme

Internal Transfer Between Employers

PLEASE COMPLETE THE MEMBER SECTION AND RETURN TO YOUR EMPLOYER.

Member details (to be completed by the member)

If the break in membership exceeds 30 days, you must complete a new Scottish Housing Associations' Pension Scheme Employee Application Form instead of an Internal Transfer Between Employers Form. Membership cannot be continuous where the break exceeds 30 days.

Member's Name: _____

Membership Number: M

Member's Address: _____

Postcode: _____ Member's Telephone Number: _____

My previous employer was: _____ and

when I left on ___/___/___ I was a contributing member of the Scottish Housing Associations' Pension Scheme.

I wish to continue membership of the Scheme with my new employer (named below).

Signed: _____ **Date:** ___/___/___

Employer details (to be completed by the new employer)

Name of Organisation: _____

Employer Reference Number: E

I certify that the person named started work with this organisation on ___/___/___ on a salary of £_____ pa.

They will join the:	Final Salary 1/60th benefit option	<input type="checkbox"/>	CARE 1/60th benefit option	<input type="checkbox"/>
	CARE 1/70th benefit option	<input type="checkbox"/>	CARE 1/80th benefit option	<input type="checkbox"/>
	CARE 1/120th benefit option	<input type="checkbox"/>		
and is a:	full-time employee	<input type="checkbox"/>	part-time employee	<input type="checkbox"/>

If part-time please state hours worked per week _____ hrs and full-time equivalent hours per week _____ hrs.

Please tick the box if the employee is on overseas payroll

I also certify that we, as their employer, agree to our obligations under the Trust Deed and Rules and Scheme Document of the Scottish Housing Associations' Pension Scheme and any subsequent variation that may be made.

Signed: _____ **Date:** ___/___/___

Full Name: _____

The information on this form will be treated in the strictest confidence.
 Personal data which is held will be processed in line with the Data Protection Act 1998.
 The Data Controller is Verity Trustees Ltd.



Administered by
 The Pensions Trust